

Group Log

Name: Ashley & Jennifer

Project: US Mentoring

Date: July 24, 2007

Summer 2007

Project Objectives

Our objectives with this project is to give the junior sonography students information and outlines to help them succeed in this program. We struggled with the same things they will be encountering throughout the program so we thought this project was a good opportunity to lend a helping hand and relieve some of the stress.

Events	Responsible	Dates	Time	Activities	Results
Forming Practicum group	Ashley	6/7/07 6/8/07	45 min 30 min	Discussion over the phone & via vista	Group was formed & handouts were read
Reading over e-portfolio handouts	Jennifer	6/7/07 6/8/07	45 min 30 min	Discussion over the phone & via vista	
Discussing practicum idea	Ashley	6/10/07 6/11/07	45 min 30 min	Discussion over the phone & via email	Practicum idea of mentoring the junior sonography students was formed
	Jennifer	6/10/07 6/11/07	45 min 30 min	Discussion over the phone & via email	
Writing our proposal and setting out the various tasks and responsibilities	Ashley	6/12/07 6/13/07 6/14/07	30 min 55 min 45 min	Practicum topic pending Discussed & wrote the proposal Responsible for Anatomy Notebook documents, list of duties, photos, e-portfolio	Our proposal was accepted and our topic was approved Designated tasks and responsibilities were given
	Jennifer	6/12/07 6/13/07 6/14/07	30 min 55 min 30 min	Practicum topic pending Discussed various ideas for practicum Responsible for buying binders, creating anatomy games & sono facts, videos, e-portfolio	

Continue working on individual responsibilities and activities	Ashley	6/15/07 6/16/07 6/17/07	110 min 60 min 75 min	Writing a list of duties and tasks Copying of normal anatomy reports Putting the notebooks together	Rough draft of duties & tasks was created Normal Anatomy Jeopardy I & II were made Finished copying Normal Anatomy Notebook documents at Staples
	Jennifer	6/15/07 6/16/07 6/17/07	120 min 60 min 70 min	Creating Sonography Jeopardy games Copying of normal anatomy reports Creation of Sonographer game	Normal Anatomy Notebooks were put together "Who Wants To Be A Sonographer" game was produced
Continued working on our practicum together and individually	Ashley	6/22/07 6/24/07 6/26/07 6/28/07	30 min 25 min 65 min 45 min	Reviewing list & duties document Used messenger to discuss practicum Edit Normal Anatomy Jeopardy I game Edit Normal Anatomy Jeopardy II game	Final draft of list & duties was produced
	Jennifer	6/22/07 6/24/07 6/26/07 6/28/07	30 min 25 min 65 min 45 min	Reviewing list & duties document Used messenger to discuss practicum Edit Normal Anatomy Jeopardy I game Edit Normal Anatomy Jeopardy II game	Final copies of Normal Anatomy Jeopardy I & II was finished
Continue working on our practicum by completing other necessary tasks and duties	Ashley	6/29/07	20 min	Discussion over the phone about status of practicum	Practicum is on its way to being completed Registered at RCampus.com for our e-portfolio Finished creating the Sonographer game Created and finished Sono Facts power point game Established a time and date for presenting all the games and notebooks to the junior class
		7/1/07	15 min	Discussed with Mrs. Campbell about possible time for presentation	
		7/3/07	25 min	Discussed about time and date for presentation	
		7/6/07	90 min	Worked together & finished Sono Facts	
Jennifer	6/29/07	20 min	Discussion over the phone about status of practicum	Created and finished Sono Facts power point game Established a time and date for presenting all the games and notebooks to the junior class	
	7/1/07	75 min	Created "Who Wants To Be A Sonographer?" game and edited		
	7/3/07	25 min	Discussed about time and date for presentation		
	7/6/07	90 min	Worked together & finished Sono Facts		
Continue working on practicum and presented our games and notebooks	Ashley	7/8/07 7/12/07	30 min 130 min	Talked as a group about time, what to bring, and do for presentation Presented games and notebooks to the junior sonography class	Reviewed what needed to be taken with us for the our presentation and did a few finishing touches
	Jennifer	7/8/07	30 min	Talked as a group about time, what to	Presented all our games, notebooks, handouts, etc. on campus at 1:30 pm on July 12, 2007

		7/12/07	130 min	bring, and do for presentation Presented games and notebooks to the junior sonography class	
Officially began our E portfolio	Ashley	7/13/07	30 min	Completed the general background and information for e-portfolio	E-portfolio is at 75% completion
		7/15/07	45 min	Began filling in the sections of the e-portfolio	
		7/16/07	60 min	Worked on typing each sections description paragraph	
		7/17/07	75 min	Continued working on images and text	
		7/18/07	50 min	Encoded videos and added extra features to e-portfolio	
	Jennifer	7/13/07	30 min	Resized all the photos	
		7/15/07	45 min	Began filling in the sections of the e-portfolio	
		7/16/07	60 min	Worked on typing each sections description paragraph	
		7/17/07	75 min	Continued working on images and text	
		7/18/07	50 min	Encoded videos and added extra features to e-portfolio	
Completed E-portfolio and submitted it	Ashley	7/20/07	120 min	Worked on inserting Normal Anatomy Notebook documents	E-portfolio has been completed and submitted
		7/21/07	90 min	Typed up official time log	
		7/22/07	105 min	Worked on various sections of e-portfolio and reflection	
		7/23/07	85 min	Put final finishing touches on e-portfolio	
		7/24/07	15 min	Sent e-portfolio in for submission	
	Jennifer	7/20/07	120 min	Worked on inserting Normal Anatomy Notebook documents	
		7/21/07	90 min	Typed up official time log	
		7/22/07	105 min	Worked on various sections of e-portfolio and reflection	

	7/23/07	85 min	Put final finishing touches on e-portfolio
	7/24/07	15 min	Sent e-portfolio in for submission